

**NCSA Executive Board**  
**June 4, 2003**  
**10:00 a.m. – 2:00 p.m.**  
**LeRoy Hoehner Conference**  
**NCSA Offices – Lincoln, NE**

Present: Chris Nelson, Mark Shepard, Barry Ballou, Al Inzerello, Barry Stark, Lynn Moeller, Troy Loeffelholz, Terry Haack, Scott, Dodson, Katie Mathews, Roger Nyffeller, Mark Murphy, Dan Ernst, Roger Breed, Glen Beran, Tim Hoffman, Stan Hale, Dolores Rader, Julie Anshasi, Mike Dulaney, Kelly Coash-Johnson, Jerry Sellentin  
Absent: Bob Uhing, Kim Cooper, Charlene Snyder, Donna Moss

- X. Call to order and Introductions – Roger Breed  
Roger Breed called the meeting to order at 10:10 a.m.  
A prayer & moment of silence was observed for Don Anderson at 11:00 a.m., which was the time for the start of a memorial service for Don at Roper & Sons Mortuary.
- XI. Approval of April 2, 2003 Executive Board Minutes – Roger Breed  
Motion to accept the minutes of April 2, 2003 by: Dan Ernst seconded by Mark Murphy  
**Motion Carried.**
- XII. Items added to the agenda – Roger Breed  
A. Legal Defense  
Jerry reported that legal defense budgeted has been exceeded for this year. Currently 21 administrators have received legal defense funds. A process is being put together to offer professional counseling in addition to legal defense funds.
- XIII. Old Business  
A. Leadership Institute – Jerry Sellentin  
Sixty invitations have been sent out to those recommended by the task force.  
B. Gates Training  
The third and final year of the Gates Training will be kicked off on July 30<sup>th</sup> at Administrators Days. On June 3, 2003, a special session was held for administrators who were in the first year of training to provide an update of new technology and concepts of using technology in the classroom.
- XIV. New Business  
A. NASBO and School Personnel Administrators – Barry Ballou  
Barry Ballou discussed the option of including school office personnel and human resource personnel in NASBO. There is a meeting scheduled for July 30, 2003 to discuss possible options. Mike Dulaney indicated that there would be a problem with allowing non-practicing administrators into NCSA/NASBO membership due to the Bylaws of the organization.  
B. 2003-2003 Draft Budget – Jerry Sellentin  
Jerry gave a report on the draft budget proposal. Cuts are necessary due to anticipated decline of membership and attendance at conferences. Jerry is anticipating

- membership drop of 20 to 30 administrators. Some suggested budget cuts include; not filling receptionist position, elimination of new member paperweights, postage for mailing paper weights, NCSA Today printing/postage cost decreased or eliminated, awards reduced, public relations reduced. Julie reported on some additional budget cuts being taken. Suggestions were given regarding the affiliate budgets. The task force, which has been appointed, will meet regarding affiliate budgets and report back. The budget will be approved at the next board meeting held on July 29<sup>th</sup>.
- C. Horace Mann Liability Insurance – Jerry Sellentin  
Jerry reported that Horace Mann would be no longer providing profession liability insurance. NCSA has a 2-year contract with Horace Mann, which will be full-filled.
  - D. Planning Schedule of NCSA Executive Board – Jerry Sellentin  
Jerry provided an attachment of the 2003-2004 planning timeline.
  - E. Appointment to EHA Board – Glen Beran  
Glen Beran reported that Bob Waite, Norfolk Public Schools has requested to not be re-appointed to the EHA Board. Motion to appoint Jack Moles to serve on the EHA board by: Glen Beran seconded by Barry Stark **Motion Carried.**

## XV. Reports

- A. Associate Director/Legislature – Mike Dulaney  
Mike reported on the activities of the end of the session. A summary of legislation passed in 2003 was given.
- B. Training and Development – Kelly Coash-Johnson  
Kelly reported on the NASES Spring Conference, the NASBO State Convention and the Student Handbook Workshop. A Calendar of Training and Development for 2003-2004 was provided. Kelly gave an update on the planning process for Administrators Days. Keynote speakers include Mike Fullan, Paul Houston, Gerry Tirozzi and Bertice Berry. Distinguished Speakers include; Jay Engeln & Melvina Phillips from NASSP, Terry Pettit and Dr. Jody Shelton. Kelly discussed the information given out at the NAESP & NSASSP new board member workshops. A template of information being provided to regional presidents was shared.
- C. Finance/Membership – Julie Anshasi  
Julie reported on the membership drive. Membership is down to date compared to last year at this time.
- D. Affiliate Presidents  
NASA – Glen Beran reported that he visited all of the 5 regions last year.  
NASBO – Barry Ballou reported on the NASBO State Convention. There are discussions going on about the involvement of School Personnel and HR people in NASBO.  
NAESP – Mark Murphy reported that he had visited all 5 regions. The leadership meeting was held on June 3<sup>rd</sup>.  
NSASSP – Terry Haack reported on the upcoming Leadership meeting. NSASSP is looking to fill the executive board positions of State Coordinator and Public Relations.  
NARSA – Stan Hale reported on the last NARSA board meeting and spring event. The group went to Crane River and attended a Jazz Concert at Kimball Recital Hall  
Vice Chair – Roger Nyffeler attended the Legislative Update.

XVI. Executive Session

Motion to go into executive session to discuss the issues of staff salaries and the executive director's salary at 1:47 p.m. by: Terry Haack seconded by Glen Beran **Motion Carried.**

Motion to approve the staff salary and benefits compensation packet for 2003-2004 as recommended by the executive director by: Terry Haack seconded by Stand Hale **Motion Carried.**

Motion to approve the executive directors salary as amended by the NCSA Executive board by: Roger Nyffeler seconded by Mark Shepard **Motion Carried.**

The Executive Board came out of Executive Session at 2:18 p.m.

XVII. Adjourn

The meeting was adjourned at 2:18 p.m.