

**NCSA Executive Board Meeting**  
**February 6, 2001 – 8:30 a.m. – 2:30 p.m.**  
**Kearney Ramada Inn – Kearney, Nebraska**

Present: Ken Nelson, Sandra Peterson, Don Loseke, Kim Cooper, Jeff Page, Chris Nelson, Don Bartling, Roger Breed, Nila Nielsen, Bruce Epstein, Barry Stark, Ralph Thorpe, Cookie Katskee, Roger Nyffeler, Jerry Sellentin, Mike Dulaney, Kelly Coash Johnson,  
Absent: Stuart Simpson, Dave Ludwig

**MINUTES**

- I. Call to order–*Ken Nelson*  
Ken Nelson called the meeting to order at: 8:45 a.m.
  - A. Ken Nelson introduced Kelly Coash Johnson as the new Training and Development Director. Individuals present introduced Themselves.
- II. Approval of October 19, 2000 minutes - *Ken Nelson (Action)*  
**Don Bartling/Cookie Katskee** moved to approve the October minutes.  
**Motion carried.**
- III. Additions to Agenda – *Ken Nelson (Action)*  
There were no additions to the agenda.
- IV. Approval of Agenda - *Ken Nelson (Action)*  
Barry Stark/Jeff Page moved to approve the February agenda.  
**Motion carried.**
- V. Old Business
  - A. Educators Health Alliance - Jerry Sellentin  
Jerry gave information regarding the Educators Health Alliance meeting that was held February 5, 2001. Two. Groups (Mutual of Omaha & Blue Cross Blue Shield) submitted bids. Reasons for only two bids were discussed. Results of this meeting were: A motion was made to continue with Blue Cross Blue Shield, with the new rate at 7.5%. The contract will be for 1 year. The benefits of the two organizations were very comparable. The deductible did not change, the co-pay will not change. The benefits will not be reduced.

B. Executive Director Performance Appraisal Process –

*Ken Nelson (Action)*

A letter was sent Dec. 1, 2000 from Ken Nelson, including an evaluation instrument and the Executive Directors Contract. Changes to this evaluation were suggested. In February the evaluation will be sent out and a report will be given at the April meeting by the Chair, Vice Chair and Past Presidents. July 1<sup>st</sup> would be the start of a new contract.

**Roger Breed/Don Loseke moved to accept the performance appraisal with the addition discussed.**

**Motion carried.**

B. General Membership Opinion Survey –

*Sandy Peterson and Mike Dulaney*

Mike and Sandy did a presentation regarding a survey done in conjunction with the strategic plan to find out what members thought about NCSA's services. The survey was conducted Nov 1-22, 2000 on-line with a 40% response.

This survey was created to look at the upcoming strategic plan for the next three years. A communication plan, professional development, legislative, compensation issues were noted goals. These goals will be placed on the June agenda. Sandy will meet with staff to work on the plan for the June meeting.

VI. New Business

A. Accept Audit Report – *Jerry Sellentin (Action)*

**Jeff Page/Roger Nyffeler moved to accept the audit report.**

**Motion carried.**

B. Dues Schedule for 2001 2002 – *Jerry Sellentin (Action)*

Jerry gave a report regarding our membership dues including a report of other surrounding states. A recommendation was made to increase dues for 2001-2002 from \$270.00 to \$280.00. Associate dues increased from \$83.00 to \$90.00

**Barry Stark/Roger Breed moved to accept the new dues schedule.**

**Motion carried.**

C. Website Academic Research – *Mike Dulaney*

Mike proposed an academic research page to be added onto the NCSA web site. This page will offer to our members a catalog of academic works from our members to be downloadable. The Board is supportive of such an addition to the website.

D. NCSA Membership Pin – *Jerry Sellentin (Action)*

It was proposed that NCSA distribute pins to the NCSA membership at Administrator Days

**Jeff Page/Don Bartling moved to provide NCSA membership with pins.**

**Motion carried.**

- E. NCSA Governance - *Ken Nelson (Action)*  
A discussion was had regarding the different options of selecting the Chair and Vice Chair. It was determined to continue current practice and move the election of Chair and Vice Chair from June to April.
- F. NCSA Ex. Board meetings schedule - *Jerry Sellentin (Action)*  
Will continue with current practice of having meetings with Administrator Days and Labor Relations.
- G. Gates Foundation Grant - *Jerry Sellentin*  
Jerry gave a report regarding the status of the Gates Foundation Grant. Nebraska is still awaiting approval at this time.
- H. Staff Guidelines – *Jerry Sellentin (Action)*  
Jerry gave a report on the staff guidelines. There have been some changes made to these guidelines.  
**Nelson/Don Bartling moved to approve staff guidelines with the noted changes.**  
**Motion carried.**
- I. Horce Mann Insurance Company Partnership - *Jerry Sellentin (Action)*  
Jerry gave a recommendation to begin a partnership with Horce Mann Insurance Company.  
**Chris Nelson/Don Loseke moved to approve the partnership with Horce Mann Insurance Company.**  
**Motion carried.**
- J. Legislative Update – *Mike Dulaney*  
Mike gave a legislative update. NCSA is monitoring 146 legislative bills and constitutional amendments.

## VII. Reports

- A. Affiliate Presidents
  - NASA - Had meeting on Nov 15<sup>th</sup> in Omaha with a great attendance.
  - NASBO - Having annual meeting April 18-20 in Columbus, Nebraska
  - NAESP - Met in Lincoln on Dec 7<sup>th</sup>. Talked about strategic planning, Regional meetings, membership, awards and mentoring,
  - NSASSP - Met in October at all principals' conference. Increased awards for longevity, and added some new awards. Looking forward to increasing their numbers. Next meeting is the 21<sup>st</sup> of February.
  - NARSA - Will be meeting the last Tuesday of this month. The plaque, of past and current Executive Directors, to be up in the NCSA office is in process of being finalized.
  - NASES - We had a meeting in January focusing on caseloads. The spring conference will be held in March at North Platte.

B. Associate Executive Director - *Mike Dulaney*

Mike gave a report regarding this year's legislation. Discussed the web site and staff involvement in some new projects.

C. Finance/Membership - *Jerry Sellentin*

Jerry gave a report of the membership. Total membership is up. Jerry also gave an expense and profit report. An announcement was made that there was a computer for sale from NCSA. A call for individuals to write articles for the "NCSA Today" was made.

D. Training Development - *Kelly Coash Johnson*

Kelly made a report on the Labor Relations conference and the upcoming NASBO conference.

E. Vice Chair - *Sandy Peterson*

Sandy reported on her participation in some legislative meetings. Discussed her involvement as Vice Chair and how important and valuable this has been.

F. Chair - *Ken Nelson*

Ken reported on some reports and comments regarding videoconferences abuse. He is considering the creation of a review board to deal with course content etc.

VII. Adjournment

**Chris Nelson/Roger Nyffeler moved to adjourn at 2:35 p.m.**

**Motion carried.**