

NCSA Executive Board Meeting
October 16, 2003 – 9:00 a.m. – 3:00 p.m.
LeRoy Hoehner Conference Center, Lincoln, NE

Present: Dan Ernst, Tim Hoffman, Glen Beran, Bob Uhing, Donna Moss, Al Inzerello, Barry Ballou, Mark Shepard, Lynn Moeller, Troy Loeffelholz, Terry Haack, Mark Murphy, Scott Dodson, Dolores Rader, Jerry Sellentin, Mike Dulaney, Julie Anshasi, Kelly Coash-Johnson
Absent: Charlene Snyder, Katie Mathews

- I. Call to Order – Glen Beran
Glen Beran called the meeting to order at 9:04 a.m. Introductions were made.
- II. Approval of July 29, 2003 Executive Board Minutes – Glen Beran.
Motion to accept the minutes of July 29, 2003 by: **Dan Ernst seconded by Lynn Moeller Motion Carried.**
- III. Items Added to Agenda
Motion to add the following items to the agenda by: **Mark Murphy seconded by Terry Haack Motion Carried.**
 - A. Movers and Shakers
 - B. Retirement Letter
 - C. State Fire code Committee
- IV. Old Business
 - A. Board Survey
Jerry shared the results of the Board Survey. Items of concern include the issue of having too much information, the participation of board members, and policies upholding.
 - B. Administrators Days – Kelly Coash-Johnson
Kelly reported on this year's Administrators Days. Items that were discussed include the bookstore, attendance, location and future dates. Comments from the evaluations were shared.
 - C. Nebraska Educators Leadership Institute – Jerry Sellentin
The first Leadership Institute meeting is planned for November 13 and 14. This will be held at the University of Nebraska – Lincoln as well as the Gallup University in Omaha. The participants have been assigned to teams with a coach. Mark Shepard participated in a conference call for the institute. He discussed the assignments, the technology and participation of the first meeting.
 - D. Non-Legal Support - Jerry Sellentin
There are 21 active and retired members participating on the non-legal support committee. Orientation of their roles in providing non-legal support to active administrators will take place October 21, 2003. There will be an attorney presenting as well as a representative from the mediation center.
 - E. 401 – K- Plan – Jerry Sellentin
Jerry reported that the changes that were required for the 401 – K Plan have been made

V. New Business

A. Audit Report for 2002-2003

Jerry shared the Audit Report given by Grafton & Associates. Discussion was had on the assets, liabilities and the letter to management. Motion to accept the auditors' report by: **Donna Moss seconded by Al Inzerello. Motion Carried.**

B. Survey of Membership – Mike Dulaney

Mike gave a report and summary of the survey results. The survey results show NCSA's overall performance in promoting school administration, as a profession is very good.

C. Liability Insurance Horace Mann – Jerry Sellentin

NCSA is in the second year of a two-year contract with Horace Mann in providing Liability Insurance to active NCSA members. Horace Mann is discontinuing providing Liability Insurance as a product for school administrators. Motion to allow our contract with Horace Mann to expire August 31, 2004 and not pursue another insurance company to provide this service by: **Barry Ballou seconded by Lynn Moeller.** Discussion was had on exploring different companies for members to purchase liability insurance individually. **Motion Carried.**

D. Liquid Asset Fund – Jerry Sellentin

Currently the School Board Association and NCSA receive four basic points for our services. Due to the economy this amount will be reduced to three basic points. This will have some impact on our non-dues revenue.

E. Lawsuits by School District (Update) – Jerry Sellentin & Mike Dulaney

A meeting was held to discuss the different strategies and lawsuits regarding state funding to schools. The state has responded to the Omaha Trust lawsuit by requesting a dismissal and a movement of the case to Lincoln. The ruling will be January 8, 2004.

F. LB 775

Jerry discussed the issue of NCSA being a supporter of LB 775. Decision to table this issue for more information.

G. Executive Directors Performance Evaluation Process – Glen Beran

Glen Beran provided a copy of the evaluation instrument; it is due back to Glen Beran, Chair of the NCSA Executive Board by April 1, 2004

H. Strategic Planning – Glen Beran

Glen provided a list of the NCSA Strategic Plan for 2002. Jerry discussed the present goals and their status. Additional goals to add for this year were discussed. It was suggested that this subject be revisited in February after board members had a chance to review the information. Terry Haack, Glen Beran, Mike Dulaney and Jerry Sellentin will meet prior to the February meeting to organize what goals we want to work on and update.

I. Non-Dues Revenue – Jerry Sellentin

A proposal has been received from CoSAV a benefit cost control company. Their proposal is authorized by the IRS and would be a benefit to school districts and NCSA. The eligible expense relates to pre tax benefit deduction for parking on school parking lots. Al Inzerello has visited with the CoSAV representative. Motion to not participate in this program by: **Dan Ernst seconded by Al Inzerello Motion Carried.**

J. Movers and Shakers – Glen Beran

Discussion was had on inviting groups and or individuals to the NCSA Executive Board meeting to present. (i.e. OPS Superintendent, GNSA representative, NRCSA representative) It is the consensus of the board to include a place on the board agenda for issues to brought forward by individuals or organizations.

K. Retirement Letter

Jerry discussed the article that went out in the Retirement Newsletter from the State Retirement Executive Director, which indicated that NCSA was putting on improper seminars on retirement through Horace Mann. Jerry has requested clarification from Anna Sullivan several times and has not received a response. Jerry is requesting a retraction of the article.

L. State Fire Code

Al Inzerello reported that the State Fire Marshall has received the support of the Metro and State Superintendents.

VI. Reports

A. Affiliate Presidents

Lynn Moeller – Lynn reported on the upcoming All Principals conference. Lynn has visited several regions.

Bob Uhing – Bob reported on the NASES Fall Conference. The next meeting is scheduled for November 13-14 in Lincoln.

Dan Ernst – Dan reported on Regional meetings, which he has attended.

Scott Dodson – Scott discussed the leadership meeting that was held this summer. Items discussed included regional membership and communication.

Mark Shepard – Mark reported that the NASBO affiliate would meet on November 19th at the NASA/NASB State Convention in Omaha.

NARSA – Dolores Rader reported on the upcoming NARSA Fall Event.

B. Finance/Membership – Julie Anshasi

Julie reported on the membership numbers. A list of active members who have not renewed was provided to the board.

C. Training/Development – Kelly Coash-Johnson

Kelly reported on recent conferences held this fall. An overall financial report was given on last years training and development.

D. Associate Executive Director – Mike Dulaney

Mike reported on the recent ruling of the CIR, LR 180, and future legislation to look for.

E. Vice Chair – Terry Haack – none

F. Chair – Glen Beran – Glen reported on the activities of the Chair.

VII. Executive Session

Motion to go into executive session at 1:45 p.m. by: **Terry Haack seconded by Bob Uhing Motion Carried.** Motion to accept the executive directors recommendations by: **Terry Haack, seconded by Donna Moss. Motion Carried.**

Adjourned at 2:00 p.m.