

**2008 ADMINISTRATORS' DAYS**  
**July 30-31, 2008**  
**Kearney, Nebraska**  
**EXHIBITOR REGISTRATION CONTRACT**

COMPANY NAME \_\_\_\_\_

REPRESENTATIVE \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY/STATE/ZIP \_\_\_\_\_

TELEPHONE \_\_\_\_\_ FAX \_\_\_\_\_

E-MAIL \_\_\_\_\_ EMERGENCY # \_\_\_\_\_

TYPE OF BUSINESS \_\_\_\_\_

NAMES FOR BADGES \_\_\_\_\_

YES, I WOULD LIKE TO EXHIBIT AT THE 2008 ADMINISTRATORS' DAYS CONFERENCE. **OPTION #1 (See reverse page)**

COST: \$450 (Make checks payable to NCSA and enclose with form)

YES, I WOULD LIKE TO HAVE A HOSPITALITY ROOM ONLY, AT THE 2008 ADMINISTRATORS' DAYS CONFERENCE.

**OPTION #2 (See reverse page)**

COST: \$500 (Make checks payable to NCSA and enclose with form)

\_\_\_ **Wednesday Night**      \_\_\_ **Thursday Night**      **Requested Room:** \_\_\_\_\_

YES, I WOULD LIKE TO EXHIBIT AT THE 2008 ADMINISTRATORS' DAYS CONFERENCE AND HAVE A HOSPITALITY ROOM. **OPTION #3 (See reverse page)**

COST: \$700 (Make checks payable to NCSA and enclose with form)

\_\_\_ **Wednesday Night**      \_\_\_ **Thursday Night**      **Requested Room:** \_\_\_\_\_

**I would like** \_\_\_\_\_ **Wednesday lunch boxes (\$10.00 each)**

**I would like** \_\_\_\_\_ **Thursday lunch tickets (\$23.00 each)**

\_\_\_ Yes, I will require electricity for my exhibit booth  
My booth height is approximately \_\_\_\_\_ feet high

\_\_\_\_\_  
(SIGNATURE)

\_\_\_\_\_  
(PRINT NAME)

**RETURN THIS FORM BY JULY 1, 2008 TO:**  
**KELLY COASH-JOHNSON**  
**455 SOUTH 11TH STREET, SUITE A**  
**LINCOLN, NE 68508-2105**  
**QUESTIONS, CALL 402-476-8055 or [kelly@ncsa.org](mailto:kelly@ncsa.org)**

**2008 ADMINISTRATORS' DAYS**  
**July 30-31, 2008**  
**KEARNEY, NEBRASKA**  
**EXHIBITOR OPTIONS**

**Option #1 – Exhibit Space Only**

Cost: \$450

**Includes:**

- \* Booth Space at the Holiday Inn- Ballroom open from:  
11:30 a.m. to 7:00 p.m. – Wednesday, July 30<sup>th</sup>  
7:00 a.m. to 3:30 p.m. – Thursday, July 31<sup>st</sup>

**Option #2 – Hospitality Room Only**

Cost: \$500

**Includes:**

Room: A-F, Executive Room, additional suites available – HOLIDAY INN

Open after 8:30 p.m.- Wednesday, July 30<sup>th</sup> or Thursday, July 31<sup>st</sup>

- Hospitality Room will be publicized in Conference Program.
- A poster with the exhibitor's name, hospitality room location and time, set up by the registration table and/or hotel lobby
- NCSA will pay for this room for the night of Hospitality ONLY!

**\* Exhibitor is responsible for making catering/beverage arrangements with the Holiday Inn, after registration is complete.**

**Option #3 – Hospitality Room & Exhibit Space**

Cost: \$700

**Includes:**

- \* Booth Space at the Holiday Inn- Ballroom I open from:  
11:30 a.m. to 7:00 p.m. – Wednesday, July 30<sup>th</sup>  
7:00 a.m. to 3:30 p.m. – Thursday, July 31<sup>st</sup>

Room: A-F, Executive Room, additional suites available – HOLIDAY INN

Open after 8:30 p.m.- Wednesday, July 30<sup>th</sup> or Thursday, July 31<sup>st</sup>

- Hospitality Room will be publicized in Conference Program.
- A poster with the exhibitors name, hospitality room location and time, set up by the registration table and/or hotel lobby
- NCSA will pay for this room for the night of Hospitality ONLY!

**\* Exhibitor is responsible for making catering/beverage arrangements with the Holiday Inn, after registration is complete.**

**Activities Overview**

- All Wednesday activities (including lunch and reception) – Holiday Inn
- Thursday Conference Sessions – Holiday Inn & Ramada Inn
- Thursday Entertainment – Holiday Inn & Off-Site Locations
- Friday Program – Holiday Inn